

Board Meeting
Monday 13th May 2019
Granfers Community Centre
2pm - 4pm

MINUTES

Members of the Board present;

Chair - David Williams (DW)
Adrian Bonner (AB)
Derek Yeo (DY)
Shri Mehrotra (SM)
Launa Watson (LW)
Vice Chair - Barbara McIntosh (BM)

Staff Team present

Pete Flavell (PF)

Apologies

Treasurer - Adrian Attard (AA)

1.	Welcome and Apologies DW opened the meeting. Apologies were noted.
2.	Minutes from the Board Meeting held on 11th March 2019 The minutes from the Board Meeting held on 14 th January 2019 were <i>accepted</i> .
3.	Matters Arising <i>(not covered elsewhere on the agenda)</i> <i>The following actions were carried over from the previous meeting:</i> ACTION: PF to speak to Healthwatch South West London leads about continuing mental health network meeting There is a discussion for having a board and volunteer Whatsapp group. ACTION: Gemma to create WhatsApp groups for volunteers and staff?
4.	Project/Organisational Updates Children and Young people's (CYP) Mental Health Project The report has been presented the 'Chat to Change' conference, CAMHS Tier 2 staff meeting, Sutton Young Commissioners meeting Findings have been used at the Sutton Plan event (7 Jan), as part of a film made by Hearts and Minds and at the Sutton CCG Governing Body. Findings are going to be presented at the Health and Wellbeing Board meeting in June. A meeting has been held

	<p>with the leads for the Trailblazer initiative in Sutton and as a result some new priority areas are going to be looked at (for example; sleep and LGBTQ+)</p> <p>Dementia Hub No further action has been taken in this area due to capacity within HWS.</p> <p>Care Homes Project End of year activity, staff shortages, the Perinatal project and actions from the CYP project have delayed this work. A mop up session for the remaining volunteers who were unable to come to the Project Briefing needs to be arranged and Crossways.</p> <p>Homelessness Project It is hoped that Gemma will pick this up when she is in post in the next couple of weeks.</p> <p>Perinatal Mental Health Project The Perinatal survey has been launched supported by the Perinatal group. A prize draw for Amazon vouchers has been included to incentivise responses. The final date for entries was the 30 April. 317 responses have been received and the report is currently being developed.</p> <p>NHS 10 Year Plan PF has presented at the Clinical Conference at the Oval in April. The presentation was very well received by the clinicians. A joint report needs to be put together by all the SWL Healthwatch to submit via HWE to NHSE.</p> <p>Sutton Health and Care (SH&C) Pete is planning to meet with a new lead at SH&C called Binu to see how they can revive this work and increase response numbers as they have been low. Pete is going to produce 2 quarterly reports at the end of June.</p>
5.	<p>Finance AA brought a summary of the year to the meeting that showed a small deficit against earnings for the year that could be covered by the reserves. PF advised that the CYP had incurred considerable one-off additional costs for the analysis and employment of people to carry out data entry.</p>
6.	<p>Away Day The Away Day is planned for 10 June at Carshalton Beeches Baptist Church. BM is leading with support from Alison Navarro who will facilitate the day.</p>
7.	<p>Healthwatch Sutton Manager The Board discussed the positions job title. It was agreed that the positions title should be changed from Healthwatch Sutton Manager to Chief Executive Officer - Healthwatch Sutton.</p>
10.	<p>Trustee Recruitment The organisation has been approached by someone who is interested in being a Board member after seeing information on our website. The current agreement was that recruitment was on hold. It was agreed that this would be looked at as part of the Away Day.</p>

10.	Any Other Business PF confirmed that Gemma would be starting in the role of Communications, Engagement and Projects Officer on 20 th May 2019.
11.	Date of the next meeting - Monday 8th July 2019, Granfers Community Centre, 2pm to 4pm