**Board Meeting**

Monday 9th July 2018

Granfers Community Centre

2pm – 4pm

**MINUTES**

**Members of the Board present**;

Chair – David Williams (DW)

Vice Chair - Barbara McIntosh (BM)

Treasurer - Adrian Attard (AA)

Derek Yeo (DY)

Shri Mehrotra (SM)

Adrian Bonner (AB)

**Staff Team present**

Pete Flavell (PF)

Ishmael Evans (IE)

**Apologies**

Alison Navarro (AN)

Pam Howe (PH)

Razia Sattar (RS)

Annette Brown (AB)

Launa Watson (LW)

Lorraine Davis (LD)

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| **1.** | **Welcome and Apologies**  **DW** opened the meeting.  Apologies were noted. |
| **2.** | **Minutes from the Board Meeting held on 21st May 2018**  The minutes from the Board Meeting held on 21st May 2018 were ***accepted***. |
| **3.** | **Matters Arising**  *(not covered elsewhere on the agenda)*  **PF** has spoken to the Sutton Council regarding the LASEND report. Papers will be published soon which will be reviewed to assess steps taken in response to the report.  **PF to pass on the published papers to the board regarding the LASEND report** |
| **4.** | **Project/Organisational Updates**  **Education Events**  **IE** informed the group that the cancer events are now taking place around many different community groups where a cancer support services specialist will attend to inform the group about local services and then there is a focus group. **RS** and **IE** will meet with the young commissioners to discuss what they want from a young person’s event.  **Children and Young people’s (CYP) Mental Health Project**  **PF** provided an update on the project. Key themes emerging are that young people want to be able to speak to people without a teacher or other young person knowing. They would like to have an anonymous option. There was a high number of people who thought about accessing services but didn’t because they thought that other people would judge them. Healthwatch Sutton are in contact with Kingston University in regards to help with analysing data.  **Years 5&6 primary school**  **PF** will be meeting with 6 head teachers and those in charge of pastoral care to discuss the project working in primary school.  **ACTION: PF to speak to Beth Ingrams about the year 5 and 6 mental health project**  **A&E Project**  The report has now started being written and the analysis will take place.  **Dementia Hub**  4 hubs have been agreed. There are 6 organisations that will be attending the events. Running from July to October. Cheam memory clinic will attend the events to inform people of what is available and also support. Publicity has been sent out to supporting organisations. **LD** is sending flyers to board members to share in local community.  **Crisis Care Plans**  The project is currently still on hold.  **Care Homes Project**  **PF** has started to build up relationships with care home managers. The project has a provisional start of September/October.  **Homelessness Project**  **PH** will speak with members of the patient and participation group about running a mystery shopping exercise to assess GP surgeries acceptance of people without a fixed address. **AB** informed the group about the Housing first initiative and they are currently not working well. Questions should be asked about the housing first evidence. |
| **5.** | **Sutton Health and Care**  **PF** is awaiting to hear about pilot dates. A few pieces of feedback have come back to help improve the project. |
| **6.** | **Primary care at Scale Programme**  **AA** has attended a meeting where there was a discussion about what projects would be prioritised. They came up with a list of 10 areas where primary care at scale should work. |
| **7.** | **Improving healthcare together Healthwatch engagement proposal**  **PF** informed the group that this is the new name for the acute sustainability programme. The proposal will now seek to reach local targeted groups with in the area that is requested by the hospital. This will take place in a focus group and then a report will be written. |
| **9.** | **Important/Urgent Highlights from Boards/Committees/Groups/Others**  **Healthwatch Croydon**  A discussion took place around Healthwatch Croydon which now has its contract managed by help and care. |
| **10.** | **Any Other Business**  **Volunteers**  We have two volunteers that can now start and three others that are now passing through the final stages of authorising.  **SIM project**  **AB** shared an event taking place around mental health in Wimbledon |
| **11.** | **Date of the next meeting – Monday 10th September, Granfers Community Centre, 2pm to 4pm** |