**Board of Directors Meeting**

Monday 19th January 2015, 2pm to 4.30pm

Granfers Community Centre, Oakhill Road, Sutton

**AGENDA**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Item |  | Lead | Time | Papers |
|  | Welcome and Apologies  Notification of Any Other Business  Declaration of Interest | DW |  |  |
|  | Minutes of previous meeting | DW |  | HWS Minutes Nov 2014 |
|  | Matters arising   * Potential new HWS Director – *for* *discussion and agreement* | DW |  |  |
|  | Reviewing the way we work – *for discussion and agreement* | PF/DW |  |  |
|  | Reviewing HWS Representation – *for discussion and agreement* | PF/DW |  |  |
|  | Representation – *for nomination and approval*   * Finance Lead for HWS * PPESG * CCG Quality Committee * Our Place Group (interim Shri) * DAA Steering Group | DW |  | DAA Call to Action |
|  | Headline report/Performance management – *for* *Information* | PF |  | To follow |
|  | HWS Volunteer Strategy - *for approval* | PH |  | To follow |
|  | Email Protocol – *for further discussion and agreement* | PF |  |  |
|  | Finance – *For information* | DW |  | To follow |
|  | Feedback from Strategic Meetings (exception reporting)   * HWBB * Scrutiny * PPESG (see attached presentation) * Sutton CCG * SWLCC * One Sutton Commissioning Collaborative * Sutton Transformation Programme Board – three sub committees | All |  |  |
|  | Any Other Business | All |  |  |
|  | **Date of next and future meetings**  ***(all meetings will be held at Granfers Community Centre, Sutton)***   * 16th March – 2pm to 4pm * 18th May – 2pm to 4pm * 20th July – 2pm to 4pm * 21st September – 2pm to 4pm * 16th November – 2pm to 4pm |  |  |  |