**ANNUAL GENERAL MEETING**

2–3:30 pm, Monday 6 December 2021 • Online via Zoom

**MINUTES**

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| **Attendees:**  | **Staff team present:** |
| Derek Yeo | Pete Flavell |
| Christine Lindsay | Gemma Abraham |
| Neena Mehrotra | Andrew McDonald |
| Sally Sauvageot | Jackie Parr (Community Action Sutton) |
| Marilynne Burbage |  |
| Adrian Attard | **Apologies:** |
| Christine Lindsay | Clare Nunns |
| Marilynne Burbage | Pam Gray |
| Barry Todman | Ifat Khawaja |
| Andrea Eckhardt-Smith | David Elliman |
| Stephen Sambrook | Robert Frogley |
| Kavita Gajjar | Jean Speirs |
| Aboo Koheeallee | Diane Tookey |
| Sheila Gooljar | Adrian BonnerLauna Watson |
| **Members of the Board present:** |  |
| Barbara McIntosh (Interim Chair) |  |
| Adrian Attard (Treasurer) |  |
| Shri Mehrotra  |  |
| Noor Sumun |  |
| Janet Wingrove |  |

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| **1.**1.1.1.2.  | **Welcome**BM opened the meeting and all attendees introduced themselves. 4 members were not able to attend the AGM and submitted their votes by proxy. There were no objections.  |
| **2.** 2.1.  | **Minutes from the Annual General Meeting held on 3rd December 2020**The minutes from the Annual General Meeting held on 3rd December 2020 were *accepted* by unanimous vote. ***Proposed by:*** Barbara McIntosh ***Seconded by:*** Derek Yeo |
| **3.** 3.1.3.2.  | **Election of Healthwatch Sutton Directors****Directors retiring:** * Shri Mehrotra

Barbara thanked Shri for his valuable contributions, dedication and time over the decade that he has been involved with Link and Healthwatch Sutton. **Directors standing down in accordance with the Healthwatch Sutton Articles but willing to stand for re-election:** * Noor Sumun
* Adrian Bonner

**Re-election of Directors:** * Noor Sumun
* Adrian Bonner

**Re-election of Noor Sumun*****Proposed by:*** Adrian Attard ***Seconded by:*** Janet Wingrove**Re-election of Adrian Bonner*****Proposed by:*** Barbara McIntosh ***Seconded by:*** Derek Yeo |
| **4.** | **Appointment of Accountants – Myrus Smith*****Proposed by:*** Adrian Attard ***Seconded by:*** Janet Wingrove**Appointment of Bankers – Barclays Bank** ***Proposed by:*** Noor Sumun ***Seconded by:*** Janet WingroveIt was ***agreed*** by unanimous vote that Myrus Smith would continue as the Accountants and Barclays Bank would continue as Bankers.  |
| **5.** 5.1.5.2. 5.3. | **To receive Annual Accounts for 2020 – 2021**The Healthwatch Sutton accounts have been prepared in accordance with the Companies Act 2006 and SORP 2015. A summary of the Healthwatch Sutton accounts were available 1 week before the event. Adrian Attard presented a summary of the accounts. Having received no comments or queries on the annual accounts, they were ***adopted*** on 6th December 2021. ***Proposed by:*** Barbara McIntosh ***Seconded by:*** Shri MehrotraThe accounts are available on our website.  |
| **6.** 6.1.6.2. | **To receive Annual Report for 2020 – 2021**Pete Flavell delivered a presentation showing the key highlights from Healthwatch Sutton’s projects from 2020-21. There was a discussion around potential future priorities for Healthwatch Sutton. These included: * Older people who are digitally excluded
* Exploring the opportunity of re-locating to the St Nicholas Centre
* Carers’ issues
* Raising awareness of Healthwatch Sutton in the community
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| **7.**7.1.7.2. | **Close**PF thanked Shri again for his valuable contributions over the years and is pleased that he will continue as a volunteer.  BM thanked attendees for coming along and closed the meeting.  |