**ANNUAL GENERAL MEETING**

2–3:30 pm, Monday 6 December 2021 • Online via Zoom

**MINUTES**

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| **Attendees:** | **Staff team present:** |
| Derek Yeo | Pete Flavell |
| Christine Lindsay | Gemma Abraham |
| Neena Mehrotra | Andrew McDonald |
| Sally Sauvageot | Jackie Parr (Community Action Sutton) |
| Marilynne Burbage |  |
| Adrian Attard | **Apologies:** |
| Christine Lindsay | Clare Nunns |
| Marilynne Burbage | Pam Gray |
| Barry Todman | Ifat Khawaja |
| Andrea Eckhardt-Smith | David Elliman |
| Stephen Sambrook | Robert Frogley |
| Kavita Gajjar | Jean Speirs |
| Aboo Koheeallee | Diane Tookey |
| Sheila Gooljar | Adrian Bonner  Launa Watson |
| **Members of the Board present:** |  |
| Barbara McIntosh (Interim Chair) |  |
| Adrian Attard (Treasurer) |  |
| Shri Mehrotra |  |
| Noor Sumun |  |
| Janet Wingrove |  |

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| **1.**  1.1.  1.2. | **Welcome**  BM opened the meeting and all attendees introduced themselves.  4 members were not able to attend the AGM and submitted their votes by proxy. There were no objections. |
| **2.**  2.1. | **Minutes from the Annual General Meeting held on 3rd December 2020**  The minutes from the Annual General Meeting held on 3rd December 2020 were *accepted* by unanimous vote.  ***Proposed by:*** Barbara McIntosh ***Seconded by:*** Derek Yeo |
| **3.**  3.1.  3.2. | **Election of Healthwatch Sutton Directors**  **Directors retiring:**   * Shri Mehrotra   Barbara thanked Shri for his valuable contributions, dedication and time over the decade that he has been involved with Link and Healthwatch Sutton.  **Directors standing down in accordance with the Healthwatch Sutton Articles but willing to stand for re-election:**   * Noor Sumun * Adrian Bonner   **Re-election of Directors:**   * Noor Sumun * Adrian Bonner   **Re-election of Noor Sumun**  ***Proposed by:*** Adrian Attard ***Seconded by:*** Janet Wingrove  **Re-election of Adrian Bonner**  ***Proposed by:*** Barbara McIntosh ***Seconded by:*** Derek Yeo |
| **4.** | **Appointment of Accountants – Myrus Smith**  ***Proposed by:*** Adrian Attard ***Seconded by:*** Janet Wingrove  **Appointment of Bankers – Barclays Bank**  ***Proposed by:*** Noor Sumun ***Seconded by:*** Janet Wingrove  It was ***agreed*** by unanimous vote that Myrus Smith would continue as the Accountants and Barclays Bank would continue as Bankers. |
| **5.**  5.1.  5.2.  5.3. | **To receive Annual Accounts for 2020 – 2021**  The Healthwatch Sutton accounts have been prepared in accordance with the Companies Act 2006 and SORP 2015.  A summary of the Healthwatch Sutton accounts were available 1 week before the event.  Adrian Attard presented a summary of the accounts.  Having received no comments or queries on the annual accounts, they were ***adopted*** on 6th December 2021.  ***Proposed by:*** Barbara McIntosh ***Seconded by:*** Shri Mehrotra  The accounts are available on our website. |
| **6.**  6.1.  6.2. | **To receive Annual Report for 2020 – 2021**  Pete Flavell delivered a presentation showing the key highlights from Healthwatch Sutton’s projects from 2020-21.  There was a discussion around potential future priorities for Healthwatch Sutton. These included:   * Older people who are digitally excluded * Exploring the opportunity of re-locating to the St Nicholas Centre * Carers’ issues * Raising awareness of Healthwatch Sutton in the community |
| **7.**  7.1.  7.2. | **Close**  PF thanked Shri again for his valuable contributions over the years and is pleased that he will continue as a volunteer.    BM thanked attendees for coming along and closed the meeting. |