**Board of Directors Meeting**

Monday 14th September 2020, 2:00pm – 4:00pm

Online via Zoom

**Agenda**

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| **Purpose** | | To discuss the progress since the last meetings on several projects and to update on meeting progression. | | | | |
|  | **Item** | | **Lead** | **Type** | **Time** | **Papers** |
| **1** | Welcome and Apologies  Notification of Any Other Business | | DW |  | 2.00 |  |
| **2** | Minutes of previous meeting held on  13th July 2020 *for agreement*  Minutes signed | | DW |  | 2.05 |  |
| **3** | Matters arising *(not covered elsewhere on the Agenda)* | | DW |  | 2.10 |  |
| **4** | Coronavirus update | | PF | For information | 2.15 |  |
| **5** | Project updates:   * Primary School CYP MH * Care Homes Project * Sutton Health and Care @ Home * [Coronavirus Experience Survey (Your COVID-19 stories)](https://www.healthwatchsutton.org.uk/news/2020-09-01/your-covid-19-stories) * End of Life Care * ESTH Cancer Service * IAPT project | | PF | For information | 2.25 |  |
| **6** | PPG/PRG update   * [Experiences of remote consultations & digital prescriptions](https://www.healthwatchsutton.org.uk/blog/2020-08-12/whats-your-experience-remote-consultations-digital-prescriptions) | | PH | For information | 2.45 |  |
| **7** | Representation on the SWLCCG Governing Body | | PF | For information | 2.55 |  |
| **8** | Making Informed Choices | | PF | For information | 3.00 |  |
| **9** | Finance | | AA | For information | 3.05 |  |
| **10** | AGM | | DW | Discussion | 3.15 |  |
| **11** | Info & Support Meeting (05/10/2020) | | PF | Discussion | 3.25 |  |
| **12** | Trustee Development Session   * Succession planning * Action points | | DW/  PF | For information | 3.35 |  |
| **13** | Important/urgent highlights from Board, Committees, Groups etc. | | All | Discussion | 3.45 |  |
| **14** | Any Other Business | | All |  | 3.50 |  |
| **15** | **Date of next meeting:**  Monday 9th November 2020, 2-4pm | |  |  |  |  |
| **Please remember to read the enclosed reports and papers before the meeting. If you have any questions before the meeting please contact Gemma on 07726 874282.** | | | | | | |