**Board of Directors Meeting**

Monday 4th November 2019, 1:30pm to 4pm

Granfers Community Centre, Oakhill Road, Sutton, SM1 3AA

**AGENDA**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Purpose** | | To discuss the progress since the last meetings on several projects and to update on meeting progression. | | | | |
|  | **Item** | | **Lead** | **Type** | **Time** | **Papers** |
| **1** | Welcome and Apologies  Notification of Any Other Business | | DW |  | 1.30 |  |
| **2** | Minutes of previous meeting held on 9th September 2019 *for agreement*  Minutes signed | | DW |  | 1.40 |  |
| **3** | Matters arising *(not covered elsewhere on the Agenda)* | | DW |  | 1.50 |  |
| **4** | Project Updates:   * Primary School CYP MH * Care Homes Project * Homelessness Project * Perinatal Mental Health * Sutton Health and Care * SEND * Take 5 | | PF | For information | 2.00 |  |
| **5** | Finance | | AA | Discussion | 2.30 |  |
| **6** | Trustee Recruitment | | All | Discussion | 2.40 |  |
| **7** | Healthwatch Sutton Evaluation & Impact (Action Plan from Away Day) | | All | Discussion | 2.50 |  |
| **8** | Trustee Representation at Meetings | | All | Discussion | 3.00 |  |
| **9** | ‘Making Informed Choices’  Outcomes Based Commissioning Review | | PF | Discussion | 3.10 |  |
| **10** | Feedback from Meetings   * Healthwatch England Conference * LBS HWBB * Safeguarding Adults Board * LBS Scrutiny * Sutton LTB * Sutton LTB Communications and Engagement * Sutton CCG Board * Epsom and St Helier Board * Epsom and St Helier IPEC (Improving Patient Experience Committee) * SWLCHP PPESG * Patient Advisory Group * Primary Care Commissioning * Sutton Mental Health Commissioning Advisory Group * IHT Stakeholder Reference Group * IHT Consultation Oversight Group * CCG Quality Committee * Primary Care at Scale * NHS GP Access Review Event | | All | For information | 3.20 |  |
| **11** | Purdah Guidance (sent out 31/10 by email) | | PF | Discussion | 3.40 |  |
| **12** | 2020 Board Meeting Dates | | GT | For information | 3.45 |  |
| **13** | Any Other Business | | All |  | 3.50 |  |

|  |
| --- |
| Please remember to read the enclosed reports and papers before the meeting. In order to save paper, only a few copies of the papers and reports will be available at the meeting.  If you would like a copy of the papers please email [gemma@communityactionsutton.org.uk](mailto:gemma@communityactionsutton.org.uk) at least **2 hours** before the meeting.  If you have any questions before the meeting please contact Gemma on 020 8641 9540. |