





Board Meeting

Date: 6.30 to 8.30pm, Monday 9th March 2026

Location: Granfers Community Centre, 73-79 Oakhill Road, Sutton SMI 3AA

Link to join the meeting online: [HW Sutton Board Meeting March | Meeting-Join | Microsoft Teams](#)

#	Item	Document	Lead	Time	Action from Board
1	Welcome, Apologies & Notification of Any Other Business		JWi	6.35	
2	Minutes of previous meeting held on 12 January 2026	 January_Minutes_Board Meeting.docx	JWi	6.40	For approval
3	Matters Arising (<i>not covered elsewhere on the agenda</i>)		JWi	6.45	For discussion
4	Project Updates: HWS		AMe	6.50	For discussion/ information
5	South West London EO Update		AM	7.00	For discussion/ information
6	Criteria for Selecting Projects	 Criteria for Selecting Projects.doc	JWi	7.10	For approval
7	Selection of Future Projects		JWi	7.15	For discussion
8	Casualty Watch Project Action from Feb I&S: Clarify what the project will be looking at	 Healthwatch Sutton Project Casu:		7.35	For approval/ discussion
9	The Record Keeping and Retention schedule	 HWS Record Keeping And Retent	AM	7.45	For approval
10	Review Risk Register (Dissolution)	 Risk Registers_Combinec	All	7.55	For discussion
11	Chairs Letter to Secretary of State	 HWChairsLetter to SOS Feb26[79].doc	All	8.00	For discussion

12	Finance - Q3 2025/2026		MP	8.10	
13	AOB		All	8.20	

FORWARD PLAN

Meeting	Agenda item/speaker
2026	
12th January Board Meeting	<ul style="list-style-type: none"> • Andrew will update on SWL Contract • Risk Register
9th February Information and Support	
23rd February AGM	AGM
March Board Meeting	<ul style="list-style-type: none"> • Finance - Q3 2025/2026 • Andrew and/or Angelina • Risk Register
13th April Information and Support	
11th May Board Meeting	<ul style="list-style-type: none"> • Finance - Q4 2025/2026 • Andrew will update on SWL Contract • Risk Register
8th June Information and Support	
13th July Board Meeting	<ul style="list-style-type: none"> • Andrew and/or Angelina • Risk Register • Update regarding GDPR in the Summer 2026
10th August Information and Support	
14th September Board Meeting	<ul style="list-style-type: none"> • Finance - Q1 2026/2027 • Andrew will update on SWL Contract • Risk Register
12th October Information and Support	
9th November Board Meeting	<ul style="list-style-type: none"> • Finance - Q2 2026/2027 • Andrew and/or Angelina • Risk Register