

HEALTHWATCH SUTTON

Company No: 08171224
(A Company Limited by Guarantee and not having a Share Capital)

Charity No: 1151601

FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2020

MYRUS SMITH
Chartered Accountants
Norman House,
8 Burnell Road,
Sutton, Surrey.
SM1 4BW

HEALTHWATCH SUTTON

Company No: 08171224
(A Company Limited by Guarantee and not having a Share Capital)

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TRUSTEES' REPORT AND ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2020

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HEALTHWATCH SUTTON
Company No: 08171224
Charity No: 1151601

TRUSTEES' REPORT AND ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2020

The Board of Directors/Trustees presents its report and audited financial statements for the year ended 31 March 2020.

Reference and Administrative Information

Charity No. 1151601
Company No. 08171224

Registered Office and
Principal address: Granfers Community Centre
73-79 Oakhill Road,
Sutton
Surrey
SM1 3AA

Board of Directors/Trustees who served during the year and up to the date of this report:

Chairperson: David Williams
Vice Chairperson: Barbara McIntosh

Director and Trustee: Adrian Attard
Adrian Bonner
Annette Brown (Resigned 22 May 2019)
David Elliman (Appointed 9 March 2020)
Barbara McIntosh
Shri Mehrotra
Noor Sumun (Appointed 28 September 2019)
Launa Watson
David Williams
Janet Wingrove (Appointed 13 January 2020)
Derek Yeo

Staff Team: Pete Flavell – Chief Executive Office
Pam Howe – Patient Engagement Officer
Gemma Thatcher – Communications, Engagement and Projects Officer
Lorraine Davis – Team Administrator

Bankers: Barclays Bank PLC
43 High Street
Sutton
Surrey
SM1 1DR

Independent Examiner: Stephen Jones
c/o Myrus Smith
Chartered Accountants
Norman House
8 Burnell Road
Sutton
Surrey
SM1 4BW

HEALTHWATCH SUTTON
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2020

1. Structure, governance and management

Healthwatch Sutton (HWS) is the consumer champion for health and social care in Sutton. HWS was incorporated on the 7th August 2012 and achieved charitable status on 11th April 2013 it is therefore both a Company limited by Guarantee (08171224) and a registered Charity (1151601).

HWS is governed by a Board of Directors/Trustees (currently 10) who meet bi-monthly to oversee the strategic direction and development of the organisation. One trustee has resigned and three new trustees have been appointed in 2019/20. The members of HWS are local voluntary organisations and individual residents who have an interest in health and social care and support the work of HWS.

The Board of HWS work in partnership with 2 local voluntary organisations (through sub-contracting arrangements) to deliver the work of HWS.

The HWS partner organisations are:

- Community Action Sutton who support the Board, the running of HWS, the engagement and representation role and the delivery of specific projects.
- Advice Link Partnership Sutton (ALPS) who provide an information and advice service.

Recruitment and Appointment of new Trustees

Trustees are recruited and co-opted on to the Board of Healthwatch Sutton during the course of the year to meet the requirements of the organisation. At the Annual General Meeting the membership vote as to decide if they should be elected to the board.

2. Financial Review

HWS's main source of income comes from the London Borough of Sutton and in 2019/20 £109,962 was received to deliver the activities of the organisation. An annual amount of £20,000 is allocated to ALPS to deliver the information and advice service on behalf of HWS. The balance was retained by HWS/Community Action Sutton to deliver the core work of the organisation – including funding the 4 staff and office accommodation.

Additional funding of £39,852 was secured from NHS Sutton Clinical Commissioning Group to support work to development Patient Participation Groups and the Patient Reference Group. Other grants from various NHS organisations, totalled £13,232.

Additional one-off costs were incurred during the year for the purchase of updated IT equipment and consultancy fees.

The Covid-19 pandemic has had little impact on the financial status of HWS. Our contract with Sutton Council was due to expire on 30/09/20. However, the retendering process has been delayed and is planned to start again next year. In light of the delay, HWS has received written confirmation that this contract will be extended to 30/06/21. NHS Sutton (formerly Sutton Clinical Commissioning Group) have agreed to continue funding the work outlined above at the same level of funding for 2020/21. HWS continues to be granted smaller (often one-off) pieces of funding for specific projects and the pandemic has not impacted on the number of opportunities that have been made available. We do not 'fund-raise' in the traditional sense and only obtain additional funding by delivery of services so this has not been impacted.

Our volunteers continue to support our work remotely with recent opportunities to continue their work by speaking to people by phone. Similarly, staff have been able to work from home with the technology and other office supplies provided by HWS with a minimal impact on service delivery.

It is not envisaged that the pandemic will have any adverse effect on our reserves.

Our national body, Healthwatch England, continues to deliver support as before with more remote opportunities for networking, training etc.

HEALTHWATCH SUTTON
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2020
/contd...

3. Public Benefit Statement

HWS Trustees have complied with their duty to have due regard to the guidance on public benefit published by the Commission in exercising their powers or duties. The activities delivered during 2019/20 have been entirely in accordance with the charitable objectives.

4. Objectives and Activities

4.1 The Objects of the Charity are:

1. the advancement of health and the relief of those in need, including by:
 - (i) providing information and advice to the general public about local health and social care services; and
 - (ii) making the views and experiences of members of the general public known to health and social care providers;
2. the advancement of citizenship and community development, including ensuring local people have a voice in the development, delivery and equality of access to local health and care services and facilities;
3. the advancement of education, including the provision of training and the development of skills for volunteers and the wider community in understanding, reviewing and monitoring local health and care services and facilities;
4. any other exclusively charitable purposes as the Trustees see fit; in particular (but not exclusively) in Sutton and neighbouring areas of South London.
5. This provision may be amended by special resolution but only with the prior written consent of the Commission.

4.2 Activities

HWS gives people a chance to have their say and help to improve local health and social care services. It does this through the following activities:

- Giving people information, advice and support about local health and social care services.
- Actively finding out what people think about health and social care services.
- Having voting rights on the local Health and Wellbeing Board and making recommendations on how health and social care services should be run.
- Sharing information and ideas with other local Healthwatch groups, Healthwatch England and the Care Quality Commission.

5. Achievements and Performance

The main achievements during 2019/20 were as follows.

5.1 Healthwatch Sutton receives highly commended recognition at national awards

Healthwatch Sutton was highly commended for 'Helping more people to have their say' at the 2019 Healthwatch Network awards.

We surveyed over 5000 children and young people in half of the secondary schools in Sutton to find out how young people scored on a 'wellbeing' scale, as well as the mental health challenges they've experienced and the support available to them.

This work was instrumental in the application process that secured an extra £1.8million of funding for schools to support mental health in young people. We are now working to ensure this funding is used to focus on the issues highlighted in the report.

Every year, the Healthwatch Network Awards celebrate the many positive stories of how the local Healthwatch network is helping to make care better for thousands of people.

The local Healthwatch shortlisted for 2019 Healthwatch Network Awards were picked from almost 150 award entries.

HEALTHWATCH SUTTON
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2020
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5.2 Helping expectant/recent mums and their partners access better mental health support

We worked together with NHS Sutton Clinical Commissioning Group (CCG) and the local perinatal mental health group to design and deliver a survey to find out about the mental health needs of expectant/recent mums and their partners.

We received over 300 responses. 69% told us that they felt they had not received enough or any information about mental health support, and 71% thought there was not enough support for partners.

When asked about barriers to accessing support, people told us the largest barriers they faced were; worrying about people's reactions, not knowing how to access support and anxiety that social services would become involved.

Additionally, 73% told us they would prefer to access support online.

Our main recommendations included:

- Investigate ways to fill the information gaps.
- Develop a campaign to help remove the stigma and reduce fears about social services intervention.
- Put in place clear practical support information in one place online and promote significantly.
- Look to further develop support for partners.

As a result of our recommendations, a detailed action plan has been put together to address the issues raised.

This plan also combines the recommendations from the 'Dads and Partners Survey' that was carried out by Sutton CCG. This is now being actioned and monitored through the Sutton Perinatal and Infant Mental Health Early Help Network that has representation from a wide variety of services and voluntary sector groups.

5.3 GP registration for people without a fixed address

Our Mystery Shoppers attempted to contact 23 GP practices across the Borough to see whether it would be possible for them to register without proof of a fixed address.

Of the practices who did respond:

- 18 said that it would be possible to register.
- 3 said that it would not be possible to register.
- 1 said that the individual could have an appointment but not register.

Our results showed that the majority of practices would accept registrations from people without proof of a fixed address. However, our results also showed that some practices' approach may not align with NHS guidelines.

NHS guidelines state that GPs cannot refuse to register someone because they are homeless, do not have proof of address or identification, or because of their immigration status.

Our main recommendations included:

- GPs should be reminded of the rights of access for homeless patients.
- There should be more information available to homeless patients about their right to access GP services.
- We will investigate potential to discuss some issues directly with homeless patients.

HEALTHWATCH SUTTON
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2020
/contd...

5.4 Care Homes Project

We asked people to tell us their health and social care priorities in our survey 'What matters to you?' and Care Homes ranked highly.

In response to this, we held a project launch event to find out from local people and professionals about the areas they would like us to focus on when we visit Care Homes.

We also carried out an audit of existing projects that have been delivered by other local Healthwatch. We found the methodology and reporting system created by Healthwatch Sunderland covered all the areas we wished to investigate. We are grateful to Healthwatch Sunderland for sharing their tools, and invaluable advice.

We took a 360-degree approach to look at care homes, by speaking to staff, managers, residents and their friends and family. We also used 9 quality indicators as a basis for evaluating the quality of care delivered by the care home.

On 8th October 2019, our Enter & View volunteers and CEO visited Crossways Nursing Care Home.

They spoke to 6 residents, 4 staff members, 4 relatives and the manager. Our volunteers also completed observation sheets to capture their experience of being in the care home.

You can read the full report from our visit and learn more about Enter and View on our website.

We are currently in the process of planning 10 future visits to care homes in the Borough, however understandably, these visits have been postponed due to the COVID-19 pandemic.

We will pull the themes from the reports from these first 10 visits to create a Borough-wide report that can be used to improve care home services in Sutton.

5.5 Primary School Children's Mental Health Project

Following the success of our survey completed by over 5000 students at secondary schools in the Borough, we embarked on a project to find out more about the mental health of primary school pupils. To do this, we formed a project group, including teachers, Sutton Council staff and representatives from the voluntary sector who work with children.

Together, we developed a new survey targeted at pupils in Years 5 and 6 (9-11 years old). Some survey questions used a smiley face scale.

We agreed to provide all schools taking part with an individualised report they can use internally.

At the end of the project, we will produce a report using all of the data from all of the schools. This report can then be used by a wide variety of mental health service providers, schools and voluntary sector organisations to put in place support that can improve the mental health of young people.

So far, 10 schools have taken part and we have received nearly 1000 responses. Most schools have used tablet computers to collect the responses, saving us the time and resources needed to carry out data entry.

When the schools closed due to COVID-19 in March 2020, we paused this project. We are currently considering how we might take this forward once the pupils have returned to school.

HEALTHWATCH SUTTON
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2020
/contd...

5.6 Patient Participation Groups (PPGs)

This year, we have continued to provide general and bespoke support to practices and their PPGs to ensure they are being the voice of and the voice for their patients.

By sharing PPG good practice with staff and supporting some new volunteer Chairs of PPGs, we have worked together to develop effective working between patient groups and their practices.

Our newly established Chairs Network (for volunteer patient PPG Chairs), offers the opportunity for sharing experiences, problems and solutions. This is a useful meeting where attendees can hear from each other about ways of capturing patient feedback, effective working with practice staff and establishing contact with Chairs from practices who fall in the same Primary Care Network.

This year, we began some commissioned work focusing on the delivery of services in Primary Care. We began working specifically with 6 practices where the results of the 2019 National GP Survey had identified overall patient experience as below Sutton's average.

PPGs, with their practices, have been empowered and supported to explore the findings, as well as identify and agree on 3 key areas for further work.

The 6 PPGs are planning to undertake and evaluate a patient experience survey to 'drill down' and understand the reasons behind the feedback in order to develop an action plan. However, development of this work is currently under review due to the COVID-19 pandemic.

5.7 Patient Reference Group (PRG)

We provide independent support to the PRG to ensure meaningful engagement and communication with patients. We also provide opportunities for the PRG to influence the planning and delivery of commissioned services. The group currently has 43 nominated patient representatives from the majority of Sutton's practice-based PPGs.

Our work involves providing administrative and governance support for the bi-monthly meetings. We act as a conduit between the volunteer officers, CCG, guest speakers, GP practices and their representatives. We also provide support to the volunteer officers to plan and deliver a programme of engagement activities around local commissioned services.

We also provided patient representatives with regular updates on commissioning priorities, planning and changes to commissioned services such as Sutton Health and Care, Social Prescribing and Primary Care Networks. This allows representatives to raise their queries, which are then responded to.

On our 5 year anniversary, at our May Meeting, we celebrated the contribution of the volunteers and held a Question Time style panel. Patient representatives were able to ask questions on a range of topics to senior CCG staff and commissioners.

Representatives also distribute information to their PPG and the wider practice population. This helps to facilitate further conversations and patient input at PPGs.

We are planning to continue this engagement work through virtual meetings.

5.8 Community Health Champions

Funding for our work to set up and develop a programme for Community Health Champions ended earlier in the year. However, we continue to provide appropriate information for Champions to distribute in their communities and there will be opportunities for their ongoing involvement in Community Action Sutton's Community Champions.

HEALTHWATCH SUTTON
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2020
/contd...

5.9 Representation

Healthwatch has a seat on the Sutton Health and Wellbeing Board.

Additionally, our staff and directors regularly attend a number of other important meetings and committees to ensure that we are well informed about anything that may impact on health and social care in Sutton.

Meetings and Committees include:

- A&E Delivery Board
- Dementia Action Alliance
- End of Life Care Project Board
- Epsom and St Helier University Hospitals NHS Trust Board
- Epsom and St Helier University Hospitals NHS Trust Board Improving Patient Experience Committee
- E-Redbag Implementation Steering Group
- Healthwatch England London Network
- Improving Healthcare Together Committee in Common
- Improving Healthcare Together Consultation Oversight Group
- Improving Healthcare Together Stakeholder Reference Group
- Primary Care Commissioning Group
- Primary Care Transformation Operation Group
- Safeguarding Adults Board
- Social Prescribing Steering Group
- South West London Health & Care Partnership Patient & Public Engagement Steering Group
- South West London Healthwatch Partnership
- Sutton CCG Quality Committee
- Sutton Clinical Commissioning Group Board
- Sutton Health and Care Executive
- Sutton Health, Wellbeing and Social Care Network
- Sutton Joint Mental Health and Wellbeing Strategy Group
- Sutton LTB Communications and Engagement
- Sutton Mental Health Commissioning Advisory Group
- Sutton Perinatal and Infant Mental Health Early Help Network
- Sutton Scrutiny Meeting

5.10 Sutton Health and Care @ Home

The @Home service is designed to minimise the number of older people attending A&E and if they do need to be admitted, the service supports them to return home as soon as possible.

We have provided an ongoing feedback and reporting system for the service for over a year.

People who have used the service complete a survey, and we analyse the data and provide a quarterly report.

This report can then be used to review and improve the service by the people who run it. To date, we have produced 5 quarterly reports.

The service management and their commissioners at NHS Sutton have told us they find the reports to be valuable.

HEALTHWATCH SUTTON
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2020
/contd...

5.11 Information and Advice

Finding the right service can be worrying and stressful. Healthwatch plays an important role in helping people to get the information they need to take control of their health and care and find services that will provide them with the right support.

This year we helped 1098 people get the advice and information they need by:

- Providing advice and information articles on our website.
- Answering people's queries about services over the phone, by email, or online.
- Talking to people at community events.
- Promoting services and information that can help people on our social media.

5.12 Our Volunteers

Our volunteers are invaluable to the work we do.

It's been a busy year for us and we are delighted our volunteer team is growing. This year, we welcomed 6 volunteers!

We enjoyed catching up and sharing ideas at our Volunteers Forum in September. We were also pleased to be able to offer new training for our Outreach Volunteers to support them to raise awareness of the work we do.

Our Enter and View Volunteers have been actively involved in our Care Homes Project. In October, 5 volunteers visited Crossways Nursing Care Home to speak to staff, residents and their family and friends.

Our Mystery Shoppers also gave up their time to call 23 GP Practices to find out whether it would be possible for a homeless patient to register.

Furthermore, our volunteers called people to find out their experiences of the Sutton Health and Care @Home service.

We are also grateful to our Admin Volunteers who supported us with data entry, and helped us to keep members informed by stuffing envelopes with our Spring and Autumn newsletters.

We are looking forward to having more opportunities for volunteers this year.

5.13 Our Plans for Next Year

Once we have returned to some sort of normality, we will be restarting our visits to care homes and assessing how to take our primary school children's mental health project forward.

We are also working with other local Healthwatch organisations across South West London to ensure we can deliver effective representation on the newly formed NHS South West London CCG.

The Covid-19 outbreak has caused some disruption to our existing projects but has also opened up new opportunities to engage.

We have launched a Covid-19 experience survey and are now looking at the other aspects of the pandemic and its impact on local people.

The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" applicable in the UK and Republic of Ireland (FRS 102) and in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by the Board of Trustees on _____ 2020 and signed on its behalf by:

D. Williams
Trustee

Independent Examiner's Report to the Members of:

HEALTHWATCH SUTTON

I report on the accounts of the Healthwatch Sutton for the year ended 31 March 2020, which are set out on pages 10 to 14.

Respective responsibilities of trustees and examiner

The trustees are responsible for the preparation of the accounts in accordance with the requirements of Companies Act 2006. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standards applicable in the UK and Republic of Ireland FRS102) have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

S.A. Jones FCA
% Myrus Smith
Chartered Accountants
Norman House
8 Burnell Road
Sutton, Surrey
SM1 4BW

HEALTHWATCH SUTTON
STATEMENT OF FINANCIAL ACTIVITIES
(Incorporating Income and Expenditure Account)
FOR THE YEAR ENDED 31 MARCH 2020

	Notes	2020 £	2019 £
INCOME			
Incoming resources from charitable activities	2	163,046	170,593
EXPENDITURE			
Charitable activities	3	<u>170,703</u>	<u>172,697</u>
NET MOVEMENT IN FUNDS		(7,657)	(2,104)
Reconciliation of Funds			
Fund balances brought forward	8	<u>51,985</u>	<u>54,089</u>
Fund balances carried forward	8	<u><u>£44,328</u></u>	<u><u>£51,985</u></u>

All funds are unrestricted.

All income and expenditure is derived from continuing activities.

The notes form part of these Financial Statements

**HEALTHWATCH SUTTON
(Company No: 08171224)**

BALANCE SHEET

AS AT 31 MARCH 2020

	Notes	2020	2019
CURRENT ASSETS		£	£
Debtors	6	214	185
Cash at Bank		49,436	57,228
		<hr/>	<hr/>
		49,650	57,413
CREDITORS:			
Amounts falling due within one year	7	5,322	5,428
		<hr/>	<hr/>
NET ASSETS		<u>£44,328</u>	<u>£51,985</u>
FUNDS			
Unrestricted funds	8	<u>£44,328</u>	<u>£51,985</u>

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2020.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2016 in accordance with Section 476 of the companies Act 2006.

The directors acknowledge their responsibilities for:

- (a) ensuring that the company keeps accounting records which comply with Section 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit for loss for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

These Financial Statements have been prepared in accordance with the Special Provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by the Board of Trustees on

2020 and signed on its behalf by:

.....

D Williams
Trustee

The notes form part of these Financial Statements.

HEALTHWATCH SUTTON
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2020

1. ACCOUNTING POLICIES

a) Basis of preparation and assessment of going concern

The financial statements have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Accounting Practice.

The Charity constitutes a public benefit entity as defined by FRS 102.

The trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern.

The significant accounting policies have been consistently applied to all years presented unless otherwise stated.

b) Reconciliation with previous Generally Accepted Accounting Practice

In preparing the accounts, the trustees have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102 a restatement of comparative items was needed. No restatements were required.

c) Fund Accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are those funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for specific purposes.

d) Company Status

The charity is a company limited by guarantee and is registered in England and Wales. The members of the company are the trustees. In the event of the charity being wound-up, the liability in respect of the guarantee is limited to £1 per member of the charity. The address of the registered office is given in the Reference and Administrative Information on page 1.

e) Incoming Resources

All incoming resources are included in the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy. Income from contracts which are related to performance is recognised as the charity earns the right to consideration by its performance.

f) Resources Expended

All expenditure is accounted for on an accruals basis.

Charitable activities comprise those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include audit fees and costs linked to the strategic management of the charity.

HEALTHWATCH SUTTON

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2020**

/contd...

1. ACCOUNTING POLICIES (cont'd)

g) Pension Costs

The charity operates a defined contribution pension scheme for the benefit of its employees. The cost of contributions are charged to the Statement of Financial Activities in the year they are payable.

h) Leases

Operating lease rentals are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

i) Financial instruments

Debtors and creditors with no stated interest rate and which are receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

2. INCOME FROM CHARITABLE ACTIVITIES

	2020	2019
	£	£
Contracts		
London Borough of Sutton	109,962	109,962
NHS Sutton Clinical Commissioning Group	39,852	40,292
Other NHS organisations	13,232	20,339
	£163,046	£170,593
	£163,046	£170,593

All of the £170,593 recognised in 2019 related to unrestricted funds.

3. CHARITABLE ACTIVITIES

	Direct costs	Grant funding of activities	Support costs	TOTAL 2020	TOTAL 2019
	£	£	£	£	£
Staff and volunteers costs	118,423	-	-	118,423	111,640
Subcontractors	-	20,000	-	20,000	24,744
Property costs	-	-	7,263	7,263	9,018
General running costs	-	-	8,731	8,731	7,184
Management costs	-	-	5,200	5,200	5,200
ICT costs	-	-	2,934	2,934	5,391
Finance costs	-	-	2,600	2,600	4,250
Other support costs	-	-	3,781	3,781	3,797
Governance costs (note 5)	-	-	1,771	1,771	1,473
	£118,423	£20,000	£32,280	£170,703	£172,697
	£118,423	£20,000	£32,280	£170,703	£172,697

All of the £172,697 expenditure recognised in 2019 related to unrestricted funds.

All of the above costs relate to the sole activity of the Charity which is to offer people a chance to have their say and help improve local health and social care services.

HEALTHWATCH SUTTON
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2020

/cont'd....

4. GOVERNANCE COSTS		2020	2019
		£	£
Independent Examiner's fees		1,188	1,086
Board Meetings and AGM		557	374
Other costs		26	13
		<u>£1,771</u>	<u>£1,473</u>
5. STAFF COSTS		2020	2019
		£	£
Wages and salaries		98,893	94,342
Social Security costs		9,680	7,963
Pension costs		4,089	3,962
Other direct costs		5,761	5,433
		<u>£118,423</u>	<u>£111,700</u>
		No:	No:
Average number of employees based on full-time equivalents		<u>4</u>	<u>5</u>

No employee received remuneration amounting to more than £60,000 in either period.

Total employee benefits received by key management amounted to £51,652 (2019: £39,304).

Under FRS 102, employee benefits include gross salary, benefits in kind, employer's national insurance and employer's pension costs.

6. DEBTORS			
Other debtors and prepayments		<u>£214</u>	<u>£185</u>
7. CREDITORS: Amounts falling due within one year		2020	2019
Other creditors and accruals		<u>£5,322</u>	<u>£5,428</u>
8. STATEMENT OF FUNDS	At	Incoming	Resources
	31 March	Resources	Expended
	2019	£	£
	£	£	£
Unrestricted funds			At
General funds	<u>£51,985</u>	<u>£163,046</u>	<u>£170,703</u>
			<u>£44,328</u>

The General Fund represents the free resources of the charity which are not designated for particular purposes.

9. RELATED PARTIES

During the year, no trustees (2019: 1) were reimbursed for expenses (2019: £105).

The trustees received no remuneration in either year.